

MARK MAATA REMORIATA

IT PROJECT MANAGER

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EXPERIENCES

- IT Project Manager, St. Luke's Medical Center**
Nov-2023 to Jan-2024
I played a key role in managing the Electronic Medical Records (EMR) project at SLMC QC, ensuring its successful implementation. My responsibilities involved overseeing project aspects for the seamless integration of the EMR system to enhance healthcare operations.
- IT Professor, Pamantasan Lungsod ng Maynila(PLM)**
Feb-2023 to Jan-2024
I was part of a prestigious university, where I guided graduating students in Information Technology, overseeing major subjects to prepare them for success in their academic journey.
- IT Project Manager, MyBusyBee Inc.**
June-2020 to Nov-2023
I manage end-to-end IT projects, overseeing planning, execution, and delivery. My responsibilities include budget management, resource coordination, progress tracking, and effective communication with stakeholders to ensure on-time and in-scope project completion.
- B2B Marketing and Operation Specialist, Alibaba.com FMLI**
April-2020 to Nov-2020
I enhance platform sellers' visibility by optimizing keywords, improving brands, and creating attractive product listings. Additionally, I handle technical operations to ensure a smooth selling experience.
- IT Associate, Mansmith and Fielders Inc.**
May-2019 to Nov-2019
I oversee and secure all IT-related tasks, covering network management, web design and development, eCommerce, tech support in operations, strategic planning, and communication with service providers. My role ensures the smooth functioning and security of our IT operations.
- Lead Web Developer, CELO Business Solutions Inc.**
July-2017 to Feb-2018
I spearheaded the full-stack development of a legal services startup's web application, overseeing the entire process for its successful creation and implementation.
- IT Instructor, Dr. Rosita B. Britanico Academy (DRBA)**
June-2017 to Nov-2020
I taught IT subjects to junior and senior high school students for two years at my high school alma mater during my college days.
- Project-based Web Developer and IT Advisor**
Feb-2013 to April-2020
I am a web developer and IT consultant with 7 years of experience, working with various clients, mid-level enterprise, and providing technology guidance to schools.

EDUCATION

- Bachelor Science in Information System (BSIS)**
IIH College Novaliches Campus (2014 - 2018)
- Associate in Information Technology (IT)**
IIH College Zabarte Campus (2012-2014)



PROFILE

I have experience in managing IT projects in both government and private companies. I specialize in ERP systems, integrations, virtual platforms, CRM, and Odoo.

With over 4 years of experience in project management, I specialize in utilizing agile methodologies to deliver successful outcomes.

CERTIFICATES

- Introduction to Scrum Master Training**
Learning Quest | Coursera (2023)
- Agile Project Management**
Google | Coursera (2023)
- Business Analysis & Process Management**
Coursera Project Network (2023)
- Initiating and Planning Projects**
Coursera | UCI (2023)
- Inventory and Quality Management**
Alison (2023)
- Lean Six Sigma White Belt Certification(LSSWBC)**
Aveta Business Institute (2021)
- Scrum Foundation Professional Certificate(SFPC)**
CertiProf (2021)
- Certified Associate In Scrum Fundamentals(CASF)**
SkillFront (2021)
- Lean Foundation Professional Certification(LFPC)**
CertiProf (2021)
- Remote Work and Virtual Collaboration(RWVCPC)**
CertiProf (2021)
- ISO 9001 Quality Management Systems Associate**
Skillfront (2021)

MANAGED PROJECTS

- **Electronic Medical Record - SLMC QC (2024)**
St. Luke's Medical Center, QC
Overseeing project aspects for the seamless integration of the EMR system to enhance healthcare operations.
- **DOST:PHIVOLCS Virtual Tour Museum (2021)**
Philippine Institute of Volcanology and Seismology(PHIVOLCS)
This project transforms a physical museum into a virtual tour with a high level of user experience, pushing the boundaries of current technology.
- **HRMS integrated with Ubio X-Iris Biometrics (2022)**
National Historical Commission of the Philippines(NHCP)
A human resource management system automates tasks for both the HR department and the accounting department.
- **Attendance and Payroll System (2022)**
National Wages Productivity Commission(NWPC)
A human resource management system (HRMS) automates various HR functions, such as attendance tracking and payroll processing, improving efficiency and accuracy of the process.
- **Main Website, Postal Shop, Payment Portal (2022)**
Philippine Postal Corporation(PHLPOST)
An official eCommerce website called Postal Shop benefits both the agency and the general public nationwide by providing convenience.
- **DOH Intranet and Website Maintenance (2021, 2022)**
Department of Health(DOH)
Maintenance projects ensure ongoing stability and reliability of a system by monitoring servers, creating technical documentation, communicating with stakeholders, implementing security enhancements, and performing quality assurance tests.
- **Tariff Commission Information System (2022)**
Tariff Commission of the Philippines
An information system that manages end-to-end transactions within an organization is considered a prerequisite for a phase one system that focuses on end-user functionality.
- **DOE-ERTLS Online Services Management System (2021)**
Department of Energy
An information system automates front line services using an online system that is available to the public.
- **KITC Website Development (2022)**
Kompyuter Innovations and Technologies Corporation
A corporate website can be used as a medium for marketing and engaging with customers by displaying products and services.

PROJECT-BASED

- **WRC Website Design, Development and Branding (2022)**
Dr. Robin B. Navarro, Wellness and Rejuvenation Center
- **Virtual Graduation Experience Platform Development (2020)**
Dr. Rosita Britanico Academy
- **Learning Management System Implementation (2020)**
Dr. Rosita Britanico Academy
- **LMS Implementation, Website Development (2020)**
RNR Nihongo International Training Center
- **LMS Implementation, Website Development (2020)**
Breath Of Life Christian Community School
- **DRBA School Website Design and Development (2018)**
Dr. Rosita Britanico Academy

SUPPORTED PROJECTS

- **CIA Official Website Development**
Clark International Airport (2020)
- **Museo Kordilyera Virtual Tour**
UP Museo Kordilyera(2020)
- **TPB Virtual Event Platform**
Tourism Promotion Board (2020, 2021)
- **DOT Website Development**
Department of Tourism (2021)
- **NAST Virtual Event Platform**
National Academy of Science and Technology (2021)
- **ATI UNEXSYS**
Agriculture Training Institute (2021)
- **JHMC Information System**
John Hay Management Corporation (2020)
- **ERC Online Filing and Application System**
Energy Regulatory Commission (2022)
- **BMWorldX Virtual Event Platform**
Business World (2022)
- **SSS Website Development**
Social Security System (2021)

SKILLS

METHODOLOGIES

Scrum Waterfall
Agile SixSigma
Kanban

TOOLS

Trello Google Workspace
Confluence Ganttter
Jira Slack
Fellow Figma

Technical

UI/UX Design
Web Development
Documentation
Digital Marketing
Copywriting

